

KINGSVILLE TOWNSHIP TRUSTEES REGULAR October 28, 2020

The October 28, 2020 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Jim Branch made a motion to approve the minutes of the October 14, 2020 regular meeting minutes. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

CORRESPONDENCE: 1) The recycling bins are up and running and the trustees and road department have had several residents thanking them. 2) Laverne Woicitchowiki, Hadlock Road, reported that the large bump on the bridge on Stevens Road is still not fixed. Jim Branch said that he would contact her. Jim has been in contact with Tom Partridge, County Employee, and it is on their to do list.

FINANCIALS: No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

DEPARTMENT REPORTS:

Road Department: Scott used two sick days. Jim has been mulching leaves and helping out around the garage. There was a funeral on the 15th. The road department got a little bit more ditching done and some berm cut on Fox. The rental hoe went back on Monday the 19th. With the wet weather, they haven't been able to do anything else on Fox Rd. The road department also brought the grader back in on Monday. Yesterday, they got 3 tons of cold patch to fill the holes on Fox and one on Brydle. The road department plans to do that today. They had a tree down on Reed on the 20th. The F550 has a couple of ball joints that are starting to show some play. Chris will make an appointment to have those replaced. The original steer tires are worn down to the wear bars, the drives are within a 1/8 inch of the wear bars. The truck has 41,000 miles on it. They would like to get 6 new Goodyear G622 tires from Bob Sumerel. Through state bid, those tires are \$238.72 each + mounting, balancing, old tire disposal, etc. Our second choice is Bridgestone M729 at \$290 each. The third option is Firestone Transforce AT2 at \$225.15 each. Chris would need a motion for this. They serviced the '16 Freightliner. The radiator is leaking near the top right corner. It is an aluminum core and plastic tanks. It will need to be replaced. No cost on this as of yet. The road department is still waiting for Bob Sumerel to come fix the loader tires. They have purchased and installed a new cutting edge on the Western plow for the F550. The recycling and yard waste site has seen a fair amount of traffic. They have emptied the yard waste area twice already. The privacy fence has been put up. Chris would still like to have a work session with Trustees to discuss equipment needs and plans. He has requested several more tractor quotes. He also stumbled across a clearance sale on New Holland Construction equipment. Chris has information on buying a 57 size mini hoe for \$63000. That is about \$4200 lower than either state bid or Sourcewell. This would be a 12,000 pound machine, almost identical to the machine Andover just bought and a similar size to what other townships have. The dealer is going to come and appraise the backhoe for trade. The floor heat system had a leak in the mechanical room last week. HAVE came and fixed it for time and materials, the township's warranty is done. They have done some cleaning and organizing around the shop and yard. They would like to dispose of the leftover construction materials from the new building. It is mostly odds and ends pieces of metal and they do have a large quantity of garage door panels. Chris would like to know what he should do with them. The road department will be ordering the first of our salt soon. After consulting with Chief West, the road department has signed up with Shepp Electric to get back on a maintenance inspection plan for the generator at the Fire hall. Shepp is going to provide a quote to reinstall the generator at the road garage. It will go on a maintenance inspection plan as well. Chris will not be available tonight. He will be taking vacation coming up for harvest.

Zoning: Mike DeFazio, Zoning Inspector, had nothing new to report.

EMS/Fire: Runs to date (10/28/2020): 588 of which 497 were EMS. Mutual Aid provided to Conneaut- four additional for a total of 26 calls. North Kingsville- 4 additional for a total of 82. Monroe - two additional for a total of 17. Sheffield had no changes for total of 12. Ashtabula Township had no changes for total of 1 EMS call. Ashtabula City had no changes for a total of 3 EMS calls and 1 fire call. Fire Station news: there was talk about plans for addition. Fire Inspections: Reinspection is scheduled Kingsville Elementary School. Employee Matters: Chief West asked if the deferred Comp was open to all employees. Mike Cliff did remind him that it is a recurring deduction and anyone that did sign up would have to make sure that they worked enough hours each payroll for the deduction. The current schedule is being maintained. And no overnight shifts have been scheduled. 7 out of 7 after hours calls made only required 3 mutual aid. Turnout gear order is being processed at the factory. Squad 619(reserve) has been receiving weekly checks with no problems noted. Engine 621 had pump testing completed and has passed. The water level sensor went bad in the pump module and needed replaced at a cost of \$298.00. It was replaced by EVT. Engine 611 has had its pump testing completed. Three valves needed to be replaced at the cost of \$396.00. The EVT performed labor and saved the department \$1200.00 approx. Squad 609(1st out) needs a SIM card for CAD. Brush Truck 604 has had pump run and checks were done. Approval from the Prosecutors Office is needed to enact a public declaration letter for the UAS program. EMS received ETCO2 capnography from UH. The fire chief will be placing an order for oxygen next week. Fire training scheduled. The 2021 MARCS grant given to AFD chief for the county wide MARCS grant to be processed. System for awards management (SAM) annual registration is up and will be processed next week at a cost of \$349.00. At the last department meeting it was discussed that employees want to develop a drone (UAS) team that will be available to the county and anyone that request our services. After talking with everyone about this we agreed that the county would benefit from a structured drone response team for a variety of different incidents. Chief West has found an organization that donates drones to public safety departments that need assistance in developing a drone program. National Public Safety Drone Donation Program and the department is in the first steps to have them certified Certificate of Authorization (COA) from the FAA. This would allow not only the firefighters but the drone also to be certified. All of the new hose has arrived today. They were unpackaged and accepted. They will begin transitioning the old hose off the trucks and placing the new hose in service.

KIRC: Jim Branch met with Commissioner J.P. Ducro, Doug Starkey and Kyle Butcher from Environmental Services and Fred Pierce-Ruhland from the KIRC Committee in Jefferson on Wednesday, October 21st to discuss a proposed sewer study for the I-90 interchange area and a Memorandum of Understanding (MOU) between the county and township. It was proposed the county would pay CT Consultants \$18,000 for the study. The MOU will state that if the project moves forward, this fee will be rolled into the overall project cost. Other elements of the study were discussed and another meeting with the County Prosecutor to review all documents has been scheduled for Thursday, October 29th at 10am. Mike Cliff will be attending on behalf of Kingsville Township.

OLD BUSINESS: 1) Jim Branch will be drafting a thank you letter to go to Canal Road Partners for the donation of the pony walls used around the yard debris pad. 2) Jim Branch reported that he has been in contact with a company regarding an LED sign for the park. The sign would be approximately \$20,000.00. He would like to use the NOPEC and Cares Act grants to help pay for this. The Library is willing to help out with the cost of it as well. 3.) Jim Branch asked the fiscal officer to contact Verizon to take off Jesse Sopko and add Dave West to the account.

NEW BUSINESS: 1) Karl Brunell made a motion to purchase 6 Goodyear tires from Bob Sumrel for the front end loader at a cost of \$238.00 each. Mike Cliff seconded the motion; all yes. 2) Mike Cliff made a motion to pay \$7838.70 to Motorola Solutions for the 2 replacement radios covered under our insurance

policy. The insurance company paid the township directly so now township will pay the supplier. Jim Branch seconded the motion; all yes. 3) Jim Branch made a motion to go to the Prosecutor's office to have them draft a COA Public Declaration Letter for the purpose of Kingsville Township interest in getting a UAS (unmanned air system) drone with training for use in Kingsville Township and surrounding areas. Karl Brunell seconded the motion; all yes. 4) Mike Cliff received an email from Jenny Costanzo, NOPEC, regarding Kingsville Township's proxy vote for the general assembly board member. They would like it returned to them prior to the meeting. Mike Cliff will sign off on the proxy and return it. Mike Cliff made a motion to sign off for the township. Jim Branch seconded the motion; all yes. 5) Jim Branch mad a motion to pay \$349.00 for the annual system for awards management registration for the fire department. Mike Cliff seconded the motion; all yes. 6) Jim Branch made a motion to apply the remaining \$5332.00 balance of the NOPEC grant money toward the LED sign. He would also like to get quotes from electricians and masons for stone work needed for the sign. Mike Cliff seconded the motion; all yes. 7) Jim Branch would like Kingsville Township to do a \$1000.00 sponsorship to KTFD Boosters and the Kingsville Library for a drive thru pancake breakfast with Santa on December 12, 2020. Mike Cliff seconded the motion; all yes.

PUBLIC COMMENTS/CONCERNS: None

Mike Cliff made a motion to adjourn the October 28, 2020 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Karl Brunell, Chairman

Sarah Patterson, Fiscal Officer